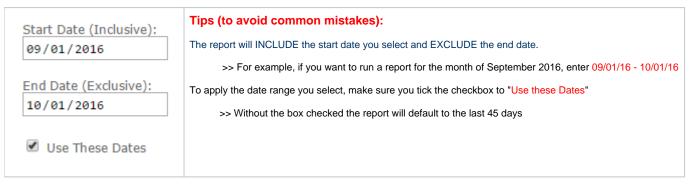
Reports

myLab has two sections that contain reports... the subscriptions are emailed to you, the on-demand reports are created based on the date range you enter.

myLab.lucidiom.com > Store Management > Report Subscriptions

- Online Sales Summary (Daily) A snapshot of web sales by day for the past month. Delivered at 6:15am ET, 7 days a week.
- Online Order Detail (Daily) A daily spreadsheet of every online order for the previous day. Delivered at 7:00am ET, 7 days a week.
- Online Sales by Product (Weekly) A snapshot of product sales and quantity ordered by month for the past three months. Delivered every Monday at 6:30am ET.
- Kiosk Sales Summary (Daily) A snapshot of kiosk sales by day for the past month. Delivery at 6:45am ET, 7 days a week.
- Online Emails (Weekly) All email addresses for members and guests that placed orders. Delivered every Sunday at 4:30am ET.
- Sales Tax Online by Order (Weekly) A breakdown of sales tax charges per order for all orders in the past full month. Delivered every Monday at 6:50am
- Sales Tax Online by Order (Monthly) A breakdown of sales tax charges per order for all orders in the past full month. Delivered on the 1st of every month at 7:20am.

myLab.lucidiom.com > Reports



Set date range, then select/view report...choices are:

- Online Accounting Authorize.net Transactions
- Online Accounting Litle Transactions
- Online Accounting Paypal Transactions
- Online Accounting SagePay Transactions
- Online Accounting Stripe Transactions
- Online Accounting Taxes
- Online Catalog Subscriber Line Item Detail (added 1/30/15)
 - If you are a fulfiller and have shared your catalog out, this will give you a line item detail report for every order item sent to you, including
 the order's originating dealer
- Online Coupon Detailed
- Online Customer Email List
- Online Customer Email List with Products Ordered
- Online Customer Email List with Products Ordered and Sales
- Online Daily App Sales Totals by Store
- Online Line Item Status by Supplier (added 1/30/15)
 - o Shows the status of all order line items that went to a third party fulfiller for the time frame specified
- Online Line Item Status by Supplier Quick View (previously named: Online Supplier Order Status)
- Online Line Items Marked as New (added 1/30/15)
 - This report will show you every order line item that is marked as new (ie, has not been output by Lab 50 or Print 50)
 - o It will all new items (even items sent to a third party fulfiller) for the time period you specify
- · Online Open Carts
- · Online Registered Members All
- Online Sales Daily Totals
- Online Sales Detailed
- Online Sales Line Item Detail
- Online Sales Member vs Anonymous
- · Online Sales Monthly Totals
- Online Sales Product Totals



More?!

Don't see the report you need? Let us know! Rachel: rachel@photofinale.com