How to Process Orders using Print Server

It is possible to process orders outside of Lab 50 straight from the Print Server. Please follow these steps to process your orders:

1. Go to **C:\Program Files\Lucidiom Lab 50 7.5\Import\Backup**, and make a copy the of order folder(s) that you need to process. You can do so by right-clicking on the order(s) and selecting **Copy**.
2. Next, go to **C:\APM_Transfer\Orders\Local**, and paste the order into the folder. You can do so by right-clicking on an empty spot within the directory and selecting **Paste**.
3. Last, go to **C:\Program Files\Lucidiom Lab 50 7.5\PrintServer**, and double-click on the PrintServer.exe file to launch the application. This application handles the conversion of kiosk orders into a format that your printer can understand, and it will automatically transfer your orders to your minilab, hotfolder, or other output that you have setup within Lab 50.