

Adding a kiosk as an import path in Lab 50

The settings for Importing Orders can be accessed in Lab 50 by going to **Settings > Order Management> Importing**. Once there do the following:

Importing Orders from a Local APM:

1. Click on the **Add** link.
2. When the window appears, enter the information for the following settings:
 - **Name:** APM ID or the given APM name
 - **Location:** The folder path to import the orders from this APM. Browse your network by clicking on this icon.
 - **Enable this import location:** Check the box to enable this import location.
3. Click **OK**
4. Repeat these steps for every APM that is on the local network.

****Note:** Make sure the Lab 50 has sufficient privileges to access the orders via the network.

Importing Orders from Remote APMs:

1. Click on the **Add** link.
2. When the window appears, enter the information for the following settings:
 - **Name:** Enter the APM ID
 - **Enable this entry:** Check the box to enable this import location.
3. Click **OK**.